



ALMANAC

2023-2024



BLOOMING BUDS SCHOOL

Affiliated to CBSE Board, New Delhi

Affiliation No.:230254

Padmabil, Gossaigaon, BTR, Assam - 783360

E-mail:bloomingbudsgossaigaon1212@gmail.com

Website:www.bbsg.in

Motto : The Utmost For The Highest

This Almanac is to be brought to school everyday



SCHOOL HOURS

Monday to Friday

Classes Play Group, Nursery and K.G.

08:30 a.m. - 11:50 a.m.

Classes I to X

08:30 a.m. - 02:30 p.m.

1st and 3rd Saturdays will remain closed every month.

Office Hours

School Office Hours

08:30 a.m.- 03:00 p.m.

Principal's Visiting Hours

12:00 noon- 03:00 p.m.

No School matters will be entertained in the residence.

All correspondence related to the school
should be addressed to Principal

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DECLARATION FORM

(Please write in Block Letters)

Name of the Pupil

Class.....Section.....House.....

Date of Birth.....Blood Group.....

Father's/Guardian's/Local Guardian's

Name.....

Occupation.....

Office Address.....

.....

Guardian's/Local Guardian's

Telephone / Mobile No.....

Mother's/Guardian's Telephone/Mob. No.....

Home Address.....

.....

Telephone No.....

Bus No./Private Vehicle No.....

Bus Stop.....

UNDERTAKING

I have read and understood the information /rules as given in this Almanac. I will abide by the rules and regulations of the school.

Date:

Signature of Parent/Guardian



DECLARATION FORM

(Please write in Block Letters)

Name of the Pupil	C
Class.....Section.....House.....	L
Date of Birth.....Blood Group.....	A
Father's/Guardian's/Local Guardian's	S
Name.....	S
Occupation.....	T
Office Address.....	E
.....	A
Guardian's/Local Guardian's	C
Telephone / Mobile No.....	H
Mother's/Guardian's Telephone/Mob. No.....	E
Home Address.....	R
.....	C
Telephone No.....	O
Bus No./Private Vehicle No.....	P
Bus Stop.....	Y

UNDERTAKING

I have read and understood the information/rules as given in this Almanac. I will abide by the rules and regulations of the school.

Date:

Signature of Parent/Guardian



1. Dear Lord

Dear Lord, / I thank you /
for all the good things /
you have given me. /
Help me / to be always good /
and truthful. / Bless my mummy, /
daddy, / my teachers, /
friends and all my dear ones. /
Bless my motherland /
with peace and prosperity./
Protect and defend us/ from all evil. /

2. God Help Me

God/ Help me/ to be patient/ and make
those who love me patient./
Forgive and help them/ to forgive me,/
if I'm unreasonable/ or demanding/
Or when I lose/ my temper/ over little things./
When I am/ in the wrong,/
give me/ the grace/ to admit it wholly,/
neither offering excuses/ nor trying to shift/
the blame./ Make me more honest/ in my thinking,/
more charitable/ in my opinions.



3. **God, We Thank Thee**

O God,/ we thank thee/ for the night,/
and for the pleasant morning light;/
for rest and food/ and loving care,/
and all that/ makes the world so fair,/
help us to do/ the things we should,/
to be kind to others/ and good in all we do,/
in work or play/ to grow/ more loving everyday.

4. **Prayer Before Class**

O God/ the source of/ all truth and wisdom/
bless our work and study/ which we offer you./
Enlighten our mind/ strengthen our memories/
and direct our will/ towards what is right./
Enable us always/ to seek the truth/
and make us/ truly wise.



5.

Hymns

Om bhur bhuva swaha /
Tat savitur varenyam /
Bhargo devasya dhimahi /
Dhiyo yo nah prachodayat./

6.

We Shall Overcome

[We shall overcome] 3 someday;
Oh, deep in my heart, I do believe,
We shall overcome someday.
[We'll walk hand in hand] 3 someday;
Oh, deep in my heart, I do believe,
We'll walk hand in hand someday;
[We shall live in peace] 3 someday;
Oh, deep in my heart, I do believe,
We shall live in peace someday.
[We are not afraid] 3 today;
Oh, deep in my heart, I do believe,
We are not afraid today.



7. Like A Sunflower

Like a sunflower,
That follows every movement of the sun,
So I turn towards you
To follow you, my God.

1. In simplicity, charity I follow. (2)
2. In simplicity, honesty I follow. (2)
3. In simplicity, fidelity I follow. (2)

8. It's I Who Build Community

1. It's I, It's I, It's I who build community, (3)
It's I who build community.

Chorus: Roll over the ocean, roll over the sea, I
Go and do your part to build community. 12

2. It's we, It's we, It's we who build community, (3)
It's we, who build community.
3. It's God, It's God, It's God who build community, (3)
It's God, who build community.

9. God's Love

God's love is so wonderful, (3)
Oh! Wonderful love.
So high, you can't get over it,
So deep, you can't get under it,
So wide, you can't get around it,
Oh, wonderful love.



10. I Have Come To Thee

I have come to thee,
to take thy touch,
before I begin my day.

Let thy eyes rest upon my eyes
for a while,

I have come to thee,
to take thy touch,
before I begin my day.

Let me take my work the assurance
Of the comradeship my friends.

I have come to thee
to take thy touch
before I begin my day.

Fill my mind with the music to last

Through the desert of noise,

I have come to thee,
to take thy touch,
before I begin my day.



11.

National Song

Vande Mataram! 2
Sujalam suphalam,
malayaja shitalam,
Shasyashyamalam, Mataram!
Shubhra jyotsna
pulakitayaminim,
Phulla kusumita
druma dala shobhinim,
Suhasinim, sumadhura bhashinim,
Sukhadam, varadam, Mataram!
Vande Matram!

12.

National Anthem

Jana Gana Mana Adhinayak Jaya Hey,
Bharat Bhaagya Vidhata
Punjab Sindhu Gujarat Maratha,
Draavid Utkal Banga
Vindhya Himachal Yamuna Ganga,
Uchhala Jaladhi Taranga
Tav Shubh Naamey Jaagey,
Tav Shubh Aashish Maange
Gahey Tav Jayagatha
Jana Gana Mangal Dayak,
Jaya Hey Bharat Bhagya Vidhata
Jaya Hey, Jaya Hey, Jaya Hey,
Jaya Jaya Jaya, Jaya Hey



13.

Pledge

India is my country./
And all Indians/
are my brothers and sisters./
I love my country/
and I am proud of its rich/
and varied heritage./
I shall always strive/
to be worthy of it./
I shall give my parents,/
teachers and all elders/
respect and treat everyone/
with courtesy./
To my country/
and my people,/
I pledge my devotion./
In their well-being/
and prosperity alone,/
lies my happiness./



About Blooming Buds School

1. PREFACE

Blooming Buds School was established in the year 2011 and affiliated to the Central Board of Secondary Education (CBSE), New Delhi in 2020. The school is situated in the rural set-up 38.8 kms away from Kokrajhar town. The school reaches out to the under privileged children to give them quality education and provide an opportunity to learn and develop their skills as the city schools. Today the affairs of the school are managed and run by the Blooming Buds Society chaired by Mr. Vivek Mushahary. The founders of the school are Mr. Bhabendra Mushahary and Mr. Jayanta Brahma and its patron is Mr. Hemendra Nath Brahma. The Blooming Buds School is expanding from the classes Play Group to Secondary level and the school is granted for board examination (AISSE / AISSCE) Centre.

2. VISION

Our school prepares students for success in the 21st century by engaging them in rigorous and relevant learning opportunities that promote academic, physical and emotional growth.

3. MISSION

Our mission is to work together to build a safe, respectful and nurturing environment focused on maximizing each child's sense of well being and acquisition of skills for life and learning.

4. Medium of Education

The primary medium of instruction is English and emphasis will be given on teaching other Indian Language too.



5. Course Followed

The school follows C.B.S.E. Curriculum. CBSE students have a higher chance of succeeding in national level competitive exams like NEET, JEE or AIEEE, IIT JEE, PMT, NDA, CPS and others defense and civil services.

- 5.1. Ability to compete effectively at all levels.
- 5.2. Innovations in teaching learning methodologies by devising student friendly and student-centred paradigms.
- 5.3. Reforms in examinations and evaluations practices.
- 5.4. CBSE maintains uniformity.
- 5.5. CBSE approves both English and Hindi language as the medium of instructions.
- 5.6. CBSE is an internationally recognised board.
- 5.7. The school has a well-equipped laboratory for conducting practical experiments for Science, Maths and Computer subjects with all necessary gadgets and equipment of highest standards.
- 5.8. The library is the knowledge centre of any learning institution. The library contains encyclopedia, dictionaries, classics, comics, journals and books that cover a wide spectrum of subjects.
- 5.9. Smart class is installed in few classrooms for the students.
- 5.10. Networked computer workstations for students.
- 5.11. Playground with outdoor game facilities i.e., Cricket,



Badminton, Football, Volleyball, Swings, See-Saw, Rings, Slides etc.

- 5.12. Indoor Games i.e., Carrom, Chess, Table Tennis, Ludo etc.
- 5.13. Reverse Osmosis (RO) drinking water facility is installed to provide water, free from bacterial and iron contamination.

6. Cultural & Co-Cultural Activities

The school organizes an array of co-curricular activities for the total development of the students. All students are obliged to take part in these. We strongly believe that excellence in academics alone does not make a complete person.

- 6.1. Ample opportunities are provided to the students through various activities like house system, competitions, work experience, co-curricular activities and computer education, leadership in the society to which they belong. Social attention is given to ensure a high standard of morality, discipline and character formation.
- 6.2. The following co-curricular activities are encouraged in the school: Eco club, Social service, Sports and Games, Football, Library and reading and competitions in Singing, Dancing, Reciting, debate, Quiz, Work Experience, creative writing, Extempore speech, Drawing and painting etc.



7. Admission Criteria

- 7.1. Criteria: Admission is open to all, irrespective of castes, creed and community.
- 7.2. Eligibility Age: Children are admitted to Play Group from the age of 2 years plus and to class I from the age of 5 years plus. The age calculation should be as on 31st March of the Academic Session in which admission is sought for.
- 7.3. Method
 - (a) No written Aptitude Test is conducted for admission in Play Group till Class II. However, an interview of parents along with children may be made with the principal or authorized persons.
 - (b) For admission in classes III and above, an Aptitude Test may be conducted in English, Hindi, Mathematics, Science and Social Science subjects if situation demands. Admission is subjected to the number of vacancy and performance in the Aptitude Test.
 - (c) The Minimum and maximum age limit for admission in BBS in various classes are given below:



Class	Minimum age limit as on 31st March of the Academic year	Maximum age limit as on 31st March of the Academic Year
3 Years	Play Group	2+ Years
5 Years	Nursery	3+ Years
6 Years	KG	4+ Years
7 Years	I	5+ Years
8 Years	II	6+ Years
9 Years	III	7+ Years
10 Years	IV	8+ Years
11 Years	V	9+ Years
12 Years	VI	10+ Years
13 Years	VII	11+ Years
14 Years	VIII	12+ Years

Note: Maximum age limit can be relaxed by two (02) years from the above list for the differently abled children by the school Principal.



The decision relating to admission taken by the school administration will be considered ultimate and final. Hence, no complain or appeal for revive will be entertained in this regard.

7.4. Admission Procedure

- (a) Schedule for issue of admission forms, aptitude test and result are notified within December.
- (b) Admission form and prospectus are made available in school office on payment of Rs. 100/- for admission form during office hours.
- (c) Duly filled in admission forms along with relevant documents must be submitted to the school office within specific date and time.
- (d) Attested copies of the following documents are required to be submitted along with the application form. For Play Group, Nursery, Kindergarten and Standard I, birth certificate to be issued by the competent authority. For Class II onwards birth certificate to be issued by the competent authority and progress report from the school where the student studied last.

Note: For Aptitude Test the syllabus and the admission date will be circulated in due time by the school office.

8. Definition of a Student of Blooming Buds School

Blooming Buds School, Gossaigaon, emphasizes on thriving towards all-round development of the personality of its students. It excels the students to face the complicated competitive modern world which they will have to face shortly after the completion of their school education.



Blooming Buds School students should never forget that the school is adjudged on their conduct wherever they are. They should be graceful in their demeanour. A perfect understanding among all age groups of students will convert the school to one's extended family. Students should possess high respect to their teachers and invariably to all the elders.

Blooming Buds School students should focus on their health to stay fit and healthy. They should be courteous, polite and well-mannered with strong determination and will power. They should overcome any obstacle and adversity that come on their way. They should have kind and generous heart and helping attitude towards others.

Students should take pride in wearing their school uniform and maintain it neatly. They should have utmost respect to the present ability of the school. Personal and social hygiene should be a prime concern of all the students.

To inculcate leadership quality is the prime concern of the students of the present generation. Blooming Buds School students are expected to shoulder responsibilities with honour and volunteer to lead a group with devotion to the work assigned. Mastery over communication skills should be a strong asset of a student. To excel in every sphere of life they should be smart enough to communicate fluently and accurately.

Blooming Buds School students should bear the responsibility of raising the standard of excellence of the school. They should grow up as independent thinkers and excel in all the departments to face the challenges in future life.



9. School Assemblies and Functions

- 9.1. All the staff and students are to move to the place of the assembly at the first bell and be ready to start the assembly at the scheduled time.
- 9.2. All are required to participate in the proceedings with due reverence and attention.
- 9.3. After the assembly the students are to proceed towards their classrooms in silence and in order.
- 9.4. Undue haste should be avoided while moving into / out of the building or classrooms.
- 9.5. All the students are expected to take part in the school functions in a disciplined and organized way. All should participate in the proceedings attentively and participate in the programmes whole-heartedly. Inappropriate behaviour will be severely dealt with.

10. General Rules of Discipline

- 10.1. To acquire greater facility with the study of English, only English should be spoken in the school premises.
- 10.2. Every student must try hard to acquire the right type of character and personality by the practice of good manners and obedience, by diligent study and active participation in the school activities.
- 10.3. No student is allowed to form any group or attend meetings unless they are held by the School authorities.
- 10.4. Irregular attendance, habitual idleness, disobedient



conducts injurious to the moral tone of the school justify dismissal at any time of the year.

- 10.5. One whose sickness is injurious to other students may be asked to discontinue.
- 10.6. No act of indiscipline, insubordination interference in the administration, disrespect to any religion or community shall not be tolerated and delinquent may even be expelled from the school.
- 10.7. Pupils are responsible for the safe custody of their books and other belongings.
- 10.8. Ornaments and jewellery like rings, ear-rings, chain, bangles etc., unconventional hair style or any make-up applying of hair fixer, etc that degrades the uniform a pupil wears will not be tolerated and is liable to be suspended from school.
- 10.9. Parents/Guardians are expected to make proper arrangements to take their children immediately after the classes. Though proper care will be taken to ensure the safety of the children, the school cannot be held responsible if a student leaves the school campus of his own accord.
- 10.10. Any misbehaviour of a serious nature that has become public knowledge is liable to bring about suspension or dismissal from the school even though it takes place off the school premises.
- 10.11. Scribbling on the walls or furniture or floor are to be strictly avoided. Any damage to school property including games and sports equipment will have to be



made good. The decision of the Principal / Administrator regarding the amount to be paid is final.

- 10.12. Ragging, taking drugs in any form, smoking and chewing betel nut, supari or tobacco products and consumption of alcohol are strictly forbidden; fancy items such as electronic gadgets (fancy watches, toys, digital diaries, newspapers, magazines, cell phones, cameras, CD's cassettes etc.) are not permitted in the school and those found guilty are liable to be suspended or expelled.
- 10.13. Pupils should not keep money, costly articles etc. with them. The school does not take responsibility in any case of any loss or damage.
- 10.14. All the books used by the children and the staff should have protective cover.
- 10.15. All communications made by the parents to the school authorities should be addressed to the Principal and not to the class teachers.
- 10.16. Teachers and students may not be interviewed during class hours.
- 10.17. Pupils are strictly forbidden to introduce objectionable literature in the school. Parcels and letters addressed to the students are subjected to inspection.
- 10.18. Stealing and forging of signatures are serious faults and those found guilty are liable for severe punishment even if it takes place off the school premises.



- 10.19. Pupils on their way to and from school are expected to deport themselves in a responsible manner.
- 10.20. Each student is to enter and leave class room in an orderly manner. They are to leave their class room in a single file at all time.
- 10.21. It is the responsibility of each class to switch off the lights and fans at the conclusion of the class.
- 10.22. Chalk is never allowed to be taken from the class room to be used for any purpose except for writing on the Green board with the permission of the teacher.
- 10.23. Active concern for the poor in the form of social service and collecting the wherewithal to alleviate their lot, is part of the duty of every student. It is expected that this extends beyond the boundaries of the school.
- 10.24. When moving through the school or second language, art, library, laboratory, computer, cultural programme etc. students are to move quietly and quickly as possible.
- 10.25. Strict silence and great reverence are expected from the students during assembly, prayer time and singing.
- 10.26. Each student is personally responsible for keeping the school clean and taking care of the furniture.
- 10.27. The cultural and co-curricular activities of the school are conducted through house system. Hence all students are obliged to take part in it.



- 10.28. Each pupil must have a school almanac which should be brought to the school daily.
- 10.29. Pupils must be present in the classes after the holidays on the re-opening day. Any student arriving later than a week is liable to forfeit his/her seat.
- 10.30. Students are prohibited to give or take anything (articles, letters, etc.) to and from the class mates / outside, they should always pass through the hands of the school authorities.
- 10.31. For a serious misconduct and taking note of the well being of the school, the authorities may ask the parents / guardians to withdraw his/her ward from the school without assigning any reason.
- 10.32. Parents and guardians are requested to affix their specimen signature in the space indicated in the school almanac. No other signature will be accepted on the regularity record, report, etc.
- 10.33. Students are not permitted to bring mobile phones to school. Anyone found with mobiles are liable to immediate dismissal.
- 10.34. **Parents/Guardians are requested to drop their children in front of the school gate between 8.00 AM to 8.30 AM and pick up their wards within half an hour after the school is over. The school authority will not be responsible to take care of the students before or after the allotted time.**



11. Class Room Discipline

- 11.1. No student should be out of the class room except on valid and serious reason.
- 11.2. Only one student of a class can go out of the classroom at one particular time.
- 11.3. The students should greet the teachers cordially on his / her entry and remain standing till the teacher sits or asks them to sit.
- 11.4. Insistence should be laid on sitting straight and keeping distance with others.
- 11.5. Furniture should be neatly arranged inside the classroom.
- 11.6. One should speak at a time and that too with permission while answering questions.
- 11.7. Students should throw dirt and waste materials in dust bins and waste paper baskets only.
- 11.8. The teacher (Specially the class teachers) should speak about the toilet habits and how to keep the toilets clean.
- 11.9. Verandas and lobbies are not places for talking when classes are going on. Running and walking on the verandas should be strictly prohibited.

12. A Word to Parents:

- 12.1. We believe in the dictum that "The Parents are the first Teacher and the Teacher are the second Parents".



- 12.2. Parents and guardians are earnestly requested to cooperate with the school authorities regarding rules, lessons, home works, co-curricular activities and character training of their children.
- 12.3. Kindly discourage your child from taking leave as far as possible.
- 12.4. At least once a week go through your child's almanac to check whether there is a message for you and countersign it.
- 12.5. Keep in touch with the day to day progress of your child and discuss it with the Principal regularly at the appointed hours.
- 12.6. Criticism of a student's teacher of the school in the presence of the child should be avoided because it may cause the student to lose respect for the teacher and the school.
- 12.7. If the child fails to reach the school in time and does not attend the assembly, he / she may be sent back home.
- 12.8. Parents are requested to examine the progress of the students after all the Examinations i.e., Periodic and Unit Tests, Half Yearly and Annual Examinations and take up remedial measures in consultation with the Principal/Teachers.
- 12.9. The entrusting of a pupil to the school implies that the parents agree to abide by the rules and regulations and the decision of the school. Parents should see that their children prepare home lessons properly and



devote at least 2-3 hours in the evening to their studies.

- 12.10. Parents/Guardians are requested to meet the Principal to discuss the progress of their children with prior permission.
- 12.11. As education is primarily the responsibility of the parents, they are expected to co-operate with the school community with regard to pupil's integral growth. Therefore, parents are requested to follow up the child in its process of growth and maintain a cordial, co-operative relationship with the school authorities.
- 12.12. They are not allowed to see their children or interview teachers during school hours.
- 12.13. No school business will be transacted during holidays.
- 12.14. School will not accept from the parents / guardians books, Tiffin, pencil box etc. for their children during school hours.
- 12.15. They are requested to inculcate regular and punctual attendance in their children.
 - (a) By providing sufficient numbers of uniform and by sending them neat and clean.
 - (b) By checking the regularity record section occasionally and by insisting neatness and cleanliness in their note books and personal appearance.



(c) By making sure never to interview a teacher without permission of the Principal.

12.16. Any communication (request, complaint etc.) should be written with full name and address of the parents / guardians and it should be addressed to the Principal.

13. Rules concerning leave and absent

13.1. Leave application should be produced in advance if the child is planning to go out of station.

13.2. In case of emergency or the child is unable to come to school, leave application must be submitted on the day the child re-joins. However, the class teacher should be informed about it on the same day over the telephone.

13.3. Leave of absence will be granted only on prior information from parents / guardians on the following grounds:

- (a) In case the student is sick.
- (b) In case of serious illness or death of a close relative.
- (c) For the condolence visits if the student's presence is essential according to the customs.
- (d) To attend the marriage of relative

13.4. A student returning to school after suffering from an infectious or contagious disease should produce a medical fitness certificate. Students suffering from



the following diseases must observe the prescribed period of quarantine before returning to class.

- (a) Chicken pox: Till complete falling of the scabs (4 Weeks).
- (b) Cholera: Till the child is completely well.
- (c) Mumps: Until the swelling has gone (2 Weeks)
- (d) Measles: Two weeks after the rash disappears.
- (e) Whooping cough: Two weeks.
- (f) Jaundice: Three weeks.

13.5. Parents / Guardians should send the application (strictly in the leave application format given in the almanac) in variably to school when the child is absent.

13.6. Any student absent without sanctioned leave will be fined. If he / she remains absent beyond consecutive 10 days without prior permission, his / her name may be struck off from register.

13.7. Re-admission may be granted at the discretion of the principal or the school administration.

14. Withdrawal

Parents/Guardians who wish to withdraw their children from school should give a notice to the Principal in writing at least two weeks prior to the date of withdrawal. In case, withdrawal is made in the middle of the academic year, then the due up to the end of the year should be remitted.

14.1. Transfer certificate will be issued only after clearance



of all dues.

- 14.2. Students may be asked to leave the school on the disciplinary ground.
- 14.3. A clear calendar months' notice in writing or an additional one month's fee in lieu of notice must be given before the pupil can be withdrawn along with the due up to the end of the year.
- 14.4. A student who fails twice in the same class will not be permitted to continue his/her studies in the school.
- 14.5. School management however can have special reserve rights in this regard.

15. School Fees

- 15.1. The school session starts from April and ends in March.

Instalments	Due Dates
1st instalment	1st April to 10th April
2nd instalment	1st July to 10th July
3rd instalment	1st Oct to 10th Oct
4th instalment	1st Jan to 10th Jan

- 15.4. Late payment of fees would invite a fine of Rs.20 per day
- 15.5. Parents are prohibited to have any cash transactions directly with wardens /teacher / school staff. The school does not take responsibility for any such payments. All monetary transactions are to be routed through school accounts office only.
- 15.6. All fee deposit receipts must be duly collected by the



parents / guardians at the time of paying school fees and kept safely for future reference.

- 15.7. Students report card will be issued after all the dues of the school are cleared.
- 15.8. The fee as mentioned in the fee structure does not include the cost of e-learning, photographs, expeditions, camps, books, intra school competitions, Olympiads, uniform & misc. requirements.
- 15.9. If a student is withdrawn from the school in the middle of the session, tuition fee for the relevant quarter along with all annual charges will be payable completely.
- 15.10. The fee structure may be revised yearly to meet the constant fluctuation in the cost of living and according to changing price index, as decided by the management.
- 15.11. Any change of address for correspondence must be reported in writing immediately with contact no./ e-mail id etc.

FEE RECORD

Month	Date	Amount	Parent's sign
Apr – June			
July – Sept			
Oct – Dec			
Jan – March			

16. Payment of Hostel Fee

The hostel fee can be paid in Cash monthly or quarterly.

Refund of Caution Money:



- 16.1. The first copy of the fee receipt issued by the school at the time of admission supporting the payment of Caution money must be issued.
- 16.2. Parents should submit a prescribed application form for refund (available with the school accounts branch)
- 16.3. The caution money will be refunded after one month from the date of issue of Report Card at the end of the Academic Year and three months from the date of issue in case of transfer certificate.

17. School Library Rules:

- 17.1. The decorum of the library should be maintained during library hours.
- 17.2. Books will be issued to the students from class III onwards for home readings.
- 17.3. Books will be issued for a maximum period of 14 days at best and should be returned or re-issued on time. Re-issue can be done only for once.
- 17.4. Books should not be marked, torn and damaged. In case of any damage of books of the library, the borrower will have to pay the price of the material or replace the same.
- 17.5. Study materials must not be taken out of the library without getting them properly issued.
- 17.6. Students should not bring their personal books, bags and other belongings to the library. Only library books and copies are allowed.
- 17.7. Students should obtain library clearance before



leaving the institution.

- 17.8. Students may take out materials of their choice from the racks and must place them back in the right place in proper order.
- 17.9. A fine of Rs.10/- per day will be charged from the borrower if the book is not returned to the library within 14 days and not to be re-issued.
- 17.10. If the book or any other library material is lost, the same may be purchased and deposited to the school library within one month of the date of issue or the price of the book has to be deposited to school account section along with a fine of Rs.100/- for each book.

18. Evaluation System

18.1. Assessment for classes Play Group, Nursery and Kindergarten

- (1) The Academic Year is divided into two (02) Terms. (Term I: April - September and Term II: October - March) and two (02) cycles of Unit Test (UT). Assessment is based on performance in both internal testing (10 marks) and Half-Yearly and Annual Examination (40 marks)
- (2) Two (02) Term Exams are held i.e. Half-Yearly and Annual Examinations (Please see academic calendar for dates).
- (3) Each Evaluation will be of total 50 marks i.e. written (40 marks) and Internal Assessment (10 marks).
- (4) Marks obtained in the Term Evaluation and Internal Assessment will be converted into 5-point grades (A*, A, B, C, D).



- (5) Achievement Record Book will also reflect the student's achievement in various learning skills and Co-scholastic areas on 5-point scale (A*, A, B, C, D).

18.2. Assessment for classes I-III

- (1) The Academic Year is divided into two (02) Terms. (Term I: April - September and Term II: October - March) and two (02) cycles of Unit Test (UT). Assessment is based on performance in both internal testing (20 marks) and Half-Yearly & Annual Examinations (80 marks).
- (2) Unit Test will be of 50 marks i.e. written (40 marks) but out of 30 marks 10% will be added and Internal Assessment (10 marks).
- (3) Two (02) Term Exams are held i.e. Half-Yearly and Annual Examinations (Please see academic calendar for dates).
- (4) Marks obtained in the Term Evaluation and Internal Assessment will be converted into 5-point grades (A*, A, B, C, D).
- (5) Achievement Record Book will also reflect the student's achievement in various learning skills and Co-scholastic areas on 5-point scale (A*, A, B, C, D).

18.3. Assessment for Classes IV - IX

The Academic Year is divided into two (02) terms: (Term I: April-September and Term II: October - March) and two (02) cycles of Periodic Test (PT). Assessment is based on performance in both internal testing (20 marks) and Half - Yearly & Annual examinations (80 marks).



- (1) Two (02) Term Exams are held i.e. Half-Yearly and Annual Examinations (Please see academic calendar for dates).
- (2) The Internal Assessment are based on Periodic Test (PT), Subject Enrichment Activities (SEA) and Notebook Keeping for two (02) terms for each skill and sub skills mentioned in the achievement record book. Subjects assessed are English, Hindi, Mathematics, Science, Social Science, Computer, M.I.L, Value Education & General Knowledge.
- (3) Achievement Record Book will also reflect the student's achievement in various learning skills and Co-scholastic areas viz. work education, community service, art education, health and physical education on three (03) point grading scale i.e. A, B & C. These will be assessed internally during each of the term.

19. Promotion Policy for Classes Play Group to Class - III

- 19.1. There will be 5-point grading scale: A*, A, B, C, D.
- 19.2. A student who secures 'D' grade will not be considered pass like other students.
- 19.3. Minimum requirement for clear pass will be 'C' grade in each subject. Any student who scores 'D' will not be considered for normal promotion.
- 19.4. There may be exceptional cases of students who represent school

In inter-school competitions or have a case of long serious illness; such cases to be decided in merit or in case to case basis.



19.5 The decision of the Principal will be final regarding the promotion. Students 'D' in one (01) or more than one (01) in main subjects at the end of the Academic Year will be advised to repeat and strengthen the same year's Syllabus. Principal's decision will be final for those who do poorly in any Subject.

20. Promotion Policy for Classes IV -IX

20.1. There will be 8-point grading scale: A1, A2, B1, B2, C1, C2, D & E.

20.2. A student who secures 'E' grade will not be considered pass like other students and may be asked to write an 'improvement test'.

20.3. Minimum requirement for clear pass will be 'D' grade in each subject. Any student who scores 'E' will not be considered for normal promotion.

20.4. There may be exceptional cases of students who represent school in inter-school competitions or have a case of long serious illness; such cases to be decided in merit or in case to case basis.

20.5. The decision of the Principal will be final regarding the promotion. Students scoring 'E' in one (01) or more than one (01) in main subjects at the end of the Academic Year will be advised to repeat and strengthen the same year's syllabus. Principal's decision will be final for those who do poorly in any subject.

21. Assessment and Promotion for Classes IX to X

Class IX going to X: 8 -Point Grading scale as above but any student who scores 'E' grade will be considered fail.



Conditional promotion clause may be allowed on certain conditions up to Class VIII and made applicable if there is visible improvement in the concerned subject during the first quarter / 1st Periodic Test; in case the student does not achieve minimum required academic standard after conditional / provisional promotion, he / she will have to repeat previous class syllabus.

IMPORTANT : In case a student fails twice in the same class, he / she will be asked to leave the school.

22. Assessment and Promotion for Class-X

As per CBSE Board Rules.

23. Syllabus Guidelines for Assessments.

Classes: Play Group-III

For Unit Tests, (01) or two (02) units covered will be part of the syllabus. Similarly, selected assignments done by the students through the 'worksheets' and 'project work' will also be from the topics / chapters covered.

24. Classes: IV-IX

For Periodic Tests, three (03) or four (04) units covered or preceding the Periodic Test will be part of the syllabus. Similarly, selected assignments done by the students through the 'home assignments' and 'project work' will be from the topics / chapters covered.



25. Examination Pattern for the Classes VI-VIII

Subject	Term-I (100 marks) (1st half of the session) 20 marks Internal Assessment + 80 marks for Half Yearly Examination		Term-II (100 marks) (2nd half of the session) 20 marks Internal Assessment + 80 marks for Yearly Examination	
	IA 20 Marks	Half Yearly Exam	IA 20 Marks	Yearly Exam
Language-1 Language-2 Language-3 Mathematics Science Social Science Any other subject	Periodic Test 10 marks with syllabus covered till announcement of test dates by school Note Book Submission 5 marks at term-end Subject Enrichment 5 marks at term-end	Written exam for 80 marks with syllabus covered till announcement of Half Yearly exam dates by school	Periodic Test 10 marks with syllabus covered till announcement of test dates by school Note Book Submission 5 marks at term-end Subject Enrichment 5 marks at term-end	Written exam for 80 marks with syllabus covered as below: Class VI: 10% of 1st term covering significant topics + entire syllabus of 2nd term Class VII: 20% of 1st term covering significant topics + entire syllabus of 2nd term Class VIII: 30% of 1st term covering significant topics + entire syllabus of 2nd term

26. Examination Pattern for the Classes IX-X

Term / Type of Exam	Months / Duration	Syllabus portion to be included
1st Periodic Assessment	June 2023	30% of the total Annual Syllabus.
Half Yearly	Sept. & Oct. 2023	30% of Quarterly + Syllabus Covered after 1st Periodic Assessment.
2nd Periodic Assessment	December 2023	10% of Quarterly + 30% of Half Yearly + Complete Syllabus Covered after Half Yearly.

Note: Periodic Tests will be of 30 marks each and will be conducted twice in a year. Half Yearly and Annual Examination will be conducted out of 80 marks and students to secure minimum 33%. Internal Assessments will include 05 marks for Note Book Maintenance and 05 marks for Subject Enrichment Activity.



27. Computer Education

The computer education as part of computer awareness program starts from class I onwards. Students undergo a basic course in computer education covering computer fundamentals, familiar with different parts of computer, basics of keyboard handling, windows and basics of MS-office, Logo programming, QBasic programming, Flash animation, Photoshop, Internet, etc.

28. Orientation Programme for Parents / Guardians

Our school organizes orientation programme for parents/guardians from time to time in order to acquaint the parents/ guardians with the policies, methodology and outline of term-wise syllabus, academic planning, student's growth, activities, personal grooming, hygiene, etc. the school will always desire parents/guardians to maintain a close rapport to bloom with confidence and face the challenges of life. Attendance of parents/guardians in orientation programme is mandatory.

29. Co-Curricular / Club Activities

Co-Curricular activities/club activities forms 'the third dimension of education'. It develops skills productivity oriented and socially useful skills. Students are required to take part in activities. School will facilitate learning and skill development and the students will be assessed on a 5-point scale.

30. House System

To inculcate a spirit of oneness, co-operate and fair play through healthy competition, our school follows a house



system. The Children from Class I onwards are divided into four houses.

Each house is under the charge of a House In-Charge and has its own Prefects who are responsible for the discipline in their House. All competitions in games and co-curricular activities are held on House basis. The 'Best House Trophy' is awarded to the best All Round House each session after taking into account the achievements of every student in conduct, academics, sports and co-curricular activities.

Sl. No.	Name of House	Colour	Day
1.	Ganga	Green	Wednesday & Saturday
2.	Ravi	Red	Wednesday & Saturday
3.	Brahmaputra	Blue	Wednesday & Saturday
4.	Yamuna	Yellow	Wednesday & Saturday

31. Student Council

To achieve the target of making the students feel involved in the welfare of their school and to groom leaders of tomorrow the Student Council is formed. The council comprises of a Head Boy, Head Girl, House Captains, Sports Captains, Cultural and CCA Captains. They are identified and appointed after a scrutiny of their academic records, attitude and aptitude. All staff members have the responsibility to guide and monitor the performance of the Student Council. The Student Council has the following tasks to perform:

1. To exhibit leadership qualities.
2. To set examples of disciplined individuals, respectful towards Principal, teacher and all the staff and follow school rules and regulations.



3. To co-ordinate and offer help in all school functions.
4. To give meaningful feedback and information to the Principal towards changes if required.

32. Disciplinary Measures

1. **COUNSELLING:** Any kind of emotional or behavioural problem or problems related to career guidance may be discussed at large in an informal and conducive atmosphere.
2. **CONFERENCE:** The school will call a conference to inform parents in case of any inappropriate behaviour from the students with suggestions for parental action and support.
3. **SUSPENSION:** Recommended by disciplinary committee, suspension is a short period of time in which the student is dismissed from school. Parents will be asked to meet the Principal before re-admission.

33. School Website

Blooming Buds School website aims at creating a new dimension incorporating the use of information technology in education in the 21st century. It provides opportunity not only to our students but also to the parents, teachers and staff members. It aims at building up communication and a closer interaction within the members of the BBS family and the wider world.

The website provides updated school news, school events, results, circulars, general school information, activities and many more things to explore. In the near future new interactive information will be added to the website.



34. School Facilities and Infrastructure

- 34.1. Library: The school has a well-equipped library with a reading room facility to back up the teaching learning process effectively. It has a good collection of books for every branch of knowledge. Students are constantly encouraged to avail the facility.
- 34.2. Science Laboratory: The school has well equipped composite science laboratory. The laboratory has been built and well equipped in accordance with the guide lines formulated by CBSE, New Delhi.
- 34.3. Computer Laboratory: The school has well equipped computer laboratory. The laboratory has been built and well equipped in accordance with the guide lines formulated by CBSE, New Delhi.
- 34.4. Smart Class : The School provides smart class facilities for the students. This modern methodology is proved highly effective in the present educational arena. Visualising something is always attractive for the students and they can remember it easily and more effectively.
- 34.5. Games and Sports: The school provides both indoor and outdoor facilities in games and sports. Cricket, Badminton, Football, Volleyball, Swings, See-Saw, Rings, Slides, Carrom, Chess, Table Tennis, Ludo etc.
- 34.6. Medical Room: The school has medical room with adequate emergency requirements. It keeps a periodic health check-up record to know about the health status of children.



- 34.7. **Hostel:** There are separate hostel facilities for both boys and girls. The hostel warden is in -charge of the hostel. The hostel-warden looks after the students' study, personal well-being, hygiene and overall maintenance.
- 34.8. **Yoga and Meditation:** The school has a yoga room with adequate facilities for the practice of yoga guided by qualified and experienced yoga instructor. Yoga classes are compulsory for all the students from class I (one) onwards.
- 34.9. **Art and Craft:** The school promotes art and craft classes for the students, by providing training in Fine Arts and Craft Work under the guidance of qualified and experienced teacher.
- 34.10. **The Faculty:** The school is blessed with experienced and qualified faculty, who ensure both the intellectual and emotional development of the children.



ACADEMIC CALENDAR FOR 2023-2024

Day	Date	April-2023
Sat	1	
Sun	2	HOLIDAY
Mon	3	
Tue	4	
Wed	5	
Thu	6	
Fri	7	Good Friday (HOLIDAY)
Sat	8	
Sun	9	HOLIDAY
Mon	10	Teachers training / Staff Meeting, 2023
Tue	11	Class / New Academic Session 2023-24 begins
Wed	12	Class
Thu	13	Class
Fri	14	Bohag Bihu
Sat	15	Bohag Bihu
Sun	16	Bohag Bihu
Mon	17	Class
Tue	18	class
Wed	19	Class
Thu	20	Class
Fri	21	Class
Sat	22	Id – Ul – Fiter.
Sun	23	HOLIDAY
Mon	24	Class
Tue	25	Class
Wed	26	Class
Thu	27	Class
Fri	28	Class
Sat	29	Class / English Recitation comp (Cl. I-X) Yellow Colour Day (Cl. PG, Nur and K.G)
Sun	30	HOLIDAY

Working Days: 15



Day	Date	May-2023
Mon	1	May Day : HOLIDAY
Tue	2	Class
Wed	3	Class
Thu	4	Class
Fri	5	Buddha Purnima: Holiday
Sat	6	1st Saturday / Holiday
Sun	7	HOLIDAY
Mon	8	Class
Tue	9	Class
Wed	10	Class
Thu	11	Class
Fri	12	Class
Sat	13	Class / Solo Song Comp (Cl I to X) Pink Colour Day (Cl. P.G, Nur and K.G)
Sun	14	HOLIDAY
Mon	15	Class
Tue	16	Class
Wed	17	Class
Thu	18	Class
Fri	19	Class
Sat	20	3rd Saturday / Holiday
Sun	21	HOLIDAY
Mon	22	Class
Tue	23	Class
Wed	24	Class
Thu	25	Class
Fri	26	Class
Sat	27	Class / Fancy Dress Comp (Cl. I to X) Rhymes Comp (Cl. P.G, Nur and K.G)
Sun	28	HOLIDAY
Mon	29	Class
Tue	30	Class
Wed	31	Class

Working Days: 23



Day	Date	June-2023
Thu	1	Class
Fri	2	Class
Sat	3	1st Saturday / Holiday
Sun	4	HOLIDAY
Mon	5	Class / World Environment Day Celebration / Dance comp (Cl. I to X) Fancy Dress Comp (Cl. P.G, Nur and K.G)
Tue	6	Class
Wed	7	Class
Thu	8	Class
Fri	9	Class
Sat	10	Class
Sun	11	HOLIDAY
Mon	12	Class
Tue	13	Class
Wed	14	Class
Thu	15	Class
Fri	16	Class
Sat	17	3rd Saturday / Holiday
Sun	18	SUNDAY
Mon	19	Class
Tue	20	Class
Wed	21	Class / International Yoga Day Celebration (Cl. V – X)
Thu	22	Class / 1st Periodic Test
Fri	23	Class / 1st Periodic Test
Sat	24	Class / 1st Periodic Test
Sun	25	HOLIDAY
Mon	26	Class / 1st Periodic Test
Tue	27	Class / 1st Periodic Test
Wed	28	Class / 1st Periodic Test
Thu	29	Class / 1st Periodic Test
Fri	30	Class / 1st Periodic Test

Working Days: 24



Day	Date	July-2023
Sat	1	Coaching Classes for Classes IX and X / Summer Break
Sun	2	HOLIDAY
Mon	3	Coaching Classes for Classes IX and X / Summer Break
Tue	4	Coaching Classes for Classes IX and X / Summer Break
Wed	5	Coaching Classes for Classes IX and X / Summer Break
Thu	6	Coaching Classes for Classes IX and X / Summer Break
Fri	7	Coaching Classes for Classes IX and X / Summer Break
Sat	8	Coaching Classes for Classes IX and X / Summer Break
Sun	9	HOLIDAY
Mon	10	Coaching Classes for Classes IX and X / Summer Break
Tue	11	Coaching Classes for Classes IX and X / Summer Break
Wed	12	Coaching Classes for Classes IX and X / Summer Break
Thu	13	Summer Break
Fri	14	Summer Break
Sat	15	Summer Break
Sun	16	Summer Break
Mon	17	Summer Break
Tue	18	Summer Break
Wed	19	Summer Break
Thu	20	Summer Break
Fri	21	Summer Break
Sat	22	Summer Break
Sun	23	Summer Break
Mon	24	Summer Break
Tue	25	Summer Break
Wed	26	Summer Break
Thu	27	Summer Break
Fri	28	Summer Break
Sat	29	Summer Break
Sun	30	Summer Break
Mon	31	Summer Break

Working Days: 00



Day	Date	August-2023
Tue	1	Class
Wed	2	Class
Thu	3	Class
Fri	4	Class / PTI / Result Day
Sat	5	1st Saturday / Holiday
Sun	6	HOLIDAY
Mon	7	Class
Tue	8	Class
Wed	9	Class
Thu	10	Class
Fri	11	Class / Students Health Check Up (Tentative)
Sat	12	Class / Extempore Speech (Cl. I to X) Colouring Comp (Cl. P.G, Nur and K.G)
Sun	13	HOLIDAY
Mon	14	Class
Tue	15	Independence Day
Wed	16	Class
Thu	17	Class
Fri	18	Class
Sat	19	3rd Saturday / Holiday
Sun	20	HOLIDAY
Mon	21	Class
Tue	22	Class
Wed	23	Class
Thu	24	Class
Fri	25	Class
Sat	26	Class / Drama Comp (Cl. V to X) Calligraphy comp (Cl. P.G, Nur and K.G)
Sun	27	HOLIDAY
Mon	28	Class
Tue	29	Class
Wed	30	Class / Raksha Bandhan Celebration
Thu	31	Class

Working Days: 25



Day	Date	September-2023
Fri	1	Class
Sat	2	1st Saturday / Holiday
Sun	3	HOLIDAY
Mon	4	Class
Tue	5	Teacher's Day Celebration
Wed	6	Class
Thu	7	Janmastami: Holiday
Fri	8	Class
Sat	9	Class
Sun	10	HOLIDAY
Mon	11	Class
Tue	12	Class
Wed	13	Class
Thu	14	Class / Hindi Divas Celebration
Fri	15	Class
Sat	16	3rd Saturday / Holiday
Sun	17	HOLIDAY / Shankardev Tithi
Mon	18	Class
Tue	19	Half Yearly Examination
Wed	20	Half Yearly Examination
Thu	21	Half Yearly Examination
Fri	22	Half Yearly Examination
Sat	23	Half Yearly Examination
Sun	24	HOLIDAY
Mon	25	Half Yearly Examination
Tue	26	Half Yearly Examination
Wed	27	Half Yearly Examination
Thu	28	Half Yearly Examination
Fri	29	Half Yearly Examination
Sat	30	Half Yearly Examination

Working Days: 23



Day	Date	October-2023
Sun	1	HOLIDAY
Mon	2	Gandhi Jayanti : Holiday
Tue	3	Class
Wed	4	Class
Thu	5	Class
Fri	6	Class
Sat	7	1st Saturday / Holiday
Sun	8	HOLIDAY
Mon	9	Class
Tue	10	Class
Wed	11	Class
Thu	12	Class
Fri	13	Class/Maths Speed Test (Cl. I to X) Orange Colour Day (Cl. P.G, Nur and K.G)
Sat	14	Class / PTI / Result Day
Sun	15	HOLIDAY
Mon	16	Class
Tue	17	Class
Wed	18	Class
Thu	19	Class
Fri	20	Class
Sat	21	3rd Saturday / Holiday
Sun	22	HOLIDAY
Mon	23	Durga Puja
Tue	24	Durga Puja
Wed	25	Durga Puja
Thu	26	Autumn Break
Fri	27	Autumn Break
Sat	28	Autumn Break
Sun	29	HOLIDAY
Mon	30	Class
Tue	31	Class

Working Days: 17



Day	Date	November-2023
Wed	1	Class
Thu	2	Class
Fri	3	Class
Sat	4	1st Saturday / Holiday
Sun	5	HOLIDAY
Mon	6	Class
Tue	7	Class
Wed	8	Class
Thu	9	Class
Fri	10	Class
Sat	11	Class / Quiz Competition (Cl. I to X) Fruits Day (Cl. P.G, Nur and K.G)
Sun	12	Deepawali : Holiday
Mon	13	Deepawali : Holiday
Tue	14	Children Day Celebration
Wed	15	Class
Thu	16	Class
Fri	17	Class
Sat	18	3rd Saturday / Holiday
Sun	19	HOLIDAY
Mon	20	Chhat Puja
Tue	21	2nd Periodic Test
Wed	22	2nd Periodic Test
Thu	23	2nd Periodic Test
Fri	24	2nd Periodic Test
Sat	25	2nd Periodic Test
Sun	26	HOLIDAY
Mon	27	Guru Nanak Birthday
Tue	28	2nd Periodic Test
Wed	29	Annual Sports
Thu	30	Annual Sports

Working Days: 21



Day	Date	December-2023
Fri	1	Annual Sports
Sat	2	1st Saturday : Holiday / Asom Divas
Sun	3	HOLIDAY
Mon	4	Class
Tue	5	Class
Wed	6	Class
Thu	7	Class
Fri	8	Class
Sat	9	Class
Sun	10	HOLIDAY
Mon	11	Class
Tue	12	Class
Wed	13	Class
Thu	14	Class
Fri	15	Class
Sat	16	3rd Saturday : Holiday
Sun	17	HOLIDAY
Mon	18	Class
Tue	19	Class
Wed	20	Class
Thu	21	Class
Fri	22	School Annual Day
Sat	23	Winter Break
Sun	24	Winter Break
Mon	25	Winter Break
Tue	26	Winter Break
Wed	27	Winter Break
Thu	28	Winter Break
Fri	29	Winter Break
Sat	30	Winter Break
Sun	31	Winter Break

Working Days: 17



Day	Date	January-2024
Mon	1	Winter Break
Tue	2	Winter Break
Wed	3	Winter Break
Thu	4	Winter Break
Fri	5	Winter Break
Sat	6	Winter Break
Sun	7	HOLIDAY
Mon	8	Class
Tue	9	Class
Wed	10	Class
Thu	11	Class
Fri	12	Class
Sat	13	PTI / Result Day
Sun	14	HOLIDAY
Mon	15	Magh Bihu : Holiday
Tue	16	Magh Bihu : Holiday
Wed	17	Class
Thu	18	Class
Fri	19	Class / Debate (Cl. I to X) Vegetable Day (Cl. P.G, Nur and K.G)
Sat	20	3rd Saturday : HOLIDAY
Sun	21	HOLIDAY
Mon	22	Class
Tue	23	Netaji's Birth Day/Gwthar Bathou San: Holiday
Wed	24	Class
Thu	25	Class
Fri	26	Republic Day Celebration
Sat	27	Class
Sun	28	HOLIDAY
Mon	29	Class / Pre Board Exam (Cl. X)
Tue	30	Class / Pre Board Exam (Cl. X)
Wed	31	Class / Pre Board Exam (Cl. X)

Working Days: 17



Day	Date	February-2024
Thu	1	Class/ Pre Board Exam (Cl. X)
Fri	2	Class / Pre Board Exam (Cl. X)
Sat	3	1st Saturday: Holiday/Pre Board Exam (Cl. X)
Sun	4	HOLIDAY
Mon	5	Class
Tue	6	Class
Wed	7	Class
Thu	8	Class
Fri	9	Class
Sat	10	Class / Art Comp (Cl. I to X) Flower Rongoli (Cl. P.G, Nur and K.G)
Sun	11	HOLIDAY
Mon	12	Class
Tue	13	Class
Wed	14	Saraswati Puja
Thu	15	Class
Fri	16	Class
Sat	17	3rd Saturday : HOLIDAY
Sun	18	HOLIDAY
Mon	19	Class
Tue	20	Class
Wed	21	Class
Thu	22	Class
Fri	23	Class
Sat	24	Chilarai Divas : HOLIDAY
Sun	25	HOLIDAY
Mon	26	Class
Tue	27	Class
Wed	28	Class
Thu	29	Class

Working Days: 22



Day	Date	March-2024
Fri	1	Anuual Examination
Sat	2	Anuual Examination
Sun	3	HOLIDAY
Mon	4	Anuual Examination
Tue	5	Anuual Examination
Wed	6	Anuual Examination
Thu	7	Anuual Examination
Fri	8	Maha Shiv Ratri
Sat	9	Anuual Examination
Sun	10	HOLIDAY
Mon	11	Anuual Examination
Tue	12	Anuual Examination
Wed	13	Anuual Examination
Thu	14	Anuual Examination
Fri	15	Anuual Examination
Sat	16	Annual Examination
Sun	17	HOLIDAY
Mon	18	Holiday for students / Evaluation for teachers & Result Preparation
Tue	19	Holiday for students / Evaluation for teachers & Result Preparation
Wed	20	Holiday for students / Evaluation for teachers & Result Preparation
Thu	21	Holiday for students / Evaluation for teachers & Result Preparation
Fri	22	Holiday for students / Evaluation for teachers & Result Preparation
Sat	23	Result Day
Sun	24	HOLIDAY
Mon	25	Session Ending Break
Tue	26	Session Ending Break
Wed	27	Session Ending Break
Thu	28	Session Ending Break
Fri	29	Session Ending Break
Sat	30	Session Ending Break
Sun	31	HOLIDAY

Working Days: 18

Total Working Days : 222



Celebration in School: 2023-2024

S/N	Event	Date & Month	Day
1	World Environment Day	5th June 2023	Monday
2	International Yoga Day	21st June 2023	Wednesday
3	Independence Day	15th August 2023	Tuesday
4	Raksha Bandhan	30th August 2023	Wednesday
5	Teachers' Day	5th September 2023	Tuesday
6	Children's Day	14th November 2023	Tuesday
8	Republic Day	26th January 2024	Friday
9	Saraswati Puja	14th February 2024	Wednesday

Examination Schedule 2023-24

S/N	Evaluation	Month
1	1st Periodic Test	22nd - 30th June 2023
2	Half Yearly Examination	19th - 30th Sep. 2023
3	2nd Periodic Test	21st - 28th Nov. 2023
4	Annual Examination	1st - 16th March 2024

Vacation / Break

S/N	Break	Date & Month
1	Summer Holidays	1st - 31st July 2023
2	Puja / Autumn	23rd - 28th October 2023
3	Winter Holidays	23rd Dec 2023 - 6th January 2024
4	Session Ending	25th March 2024 - 10th April 2024



Holiday List 2023-2024

Sl. No.	Holiday	Date	Day
1	Bohag Bihu	14th-16th April 2023	Fri to Sun
2	Id – UI - Fiter	22nd April 2023	Sat
3	May Day	1st May 2023	Mon
4	Buddha Purnima	5th May 2023	Fri
5	Janmastami	7th Sept. 2023	Thu
6	Shankardev Tithi	17th Sept. 2023	Sun
7	Gandhi Jayanti	2nd October 2023	Mon
8	Durga Puja	23rd-25th Oct. 2023	Mon to Wed
9	Deepawali	12th-13th Nov. 2023	Sun & Mon
10	Chat Puja	20th Nov. 2023	Mon
11	Guru Nanak's Birth	27th Nov. 2023	Mon
12	Su-Ka-Pha Divas	2nd Dec. 2023	Sat
13	Magh Bihu	15th-16th Jan. 2024	Mon & Tue
14	Netaji's Birthday Gwthar Bathou San	23rd January 2024	Tue
15	Maha Shivratri	8th March 2024	Fri

List of Important Events: 2023-2024

S/N	Event	Date & Month	Day
1	School Opening Day	11th April 2023	Tuesday
2	Students Health Check Up	11th August 2023	Friday
3	Annual Sports Day	29,30 Nov & 1st Dec 23	Wed-Fri
4	PTI / Result Day	23 March 2024	Saturday



Co-Curricular Activities: 2023-2024

Classes: Play Group, Nursery and K.G.

S/N	Event	Date & Month	Day
1	Yellow Colour Day	29th April 2023	Saturday
2	Pink Colour Day	13th May 2023	Saturday
3	Rhymes	27th May 2023	Saturday
4	Fancy Dress Comp	5th June 2023	Monday
5	Colouring Comp	12th August 2023	Saturday
6	Calligraphy Comp	26th August 2023	Saturday
7	Orange Colour Day	13th October 2023	Friday
8	Fruits Day	11th November 2023	Saturday
9	Vegetable Day	19th January 2024	Friday
10	Flower Rangoli	10th February 2024	Saturday

Classes: I-X

S/N	Event	Date & Month	Day
1	English Recitation Comp	29th April 2023	Saturday
2	Solo Song Comp	13th May 2023	Saturday
3	Fancy Dress	27th May 2023	Saturday
4	Dance Comp	5th June 2023	Monday
5	Extempore Speech	12th August 2023	Saturday
6	Drama Comp	26th August 2023	Saturday
7	Maths Speed Test	13th October 2023	Friday
8	Quiz Comp	11th November 2023	Saturday
9	Debate Comp	19th January 2024	Friday
10	Art Comp	10th February 2024	Saturday



DATE	NOTE

Signature of Sub Teacher

Signature of Parent/Guardian

DATE	NOTE

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Signature of Parent/Guardian



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ABSENCE FROM SCHOOL

Date of Absence	No. of Days Absent	Reason in brief with parents /guardians signature	Class Teacher's Signature	Principal's Signature



ABSENCE FROM SCHOOL

Date of Absence	No. of Days Absent	Reason in brief with parents /guardians signature	Class Teacher's Signature	Principal's Signature



ABSENCE FROM SCHOOL

Date of Absence	No. of Days Absent	Reason in brief with parents /guardians signature	Class Teacher's Signature	Principal's Signature



LATE COMING RECORD

Date	Arrival Time	Signature of Class Teacher	Signature of Principal	Signature of Parent/Guardian



LATE COMING RECORD

Date	Arrival Time	Signature of Class Teacher	Signature of Principal	Signature of Parent/Guardian



LATE COMING RECORD

Date	Arrival Time	Signature of Class Teacher	Signature of Principal	Signature of Parent/Guardian



LEAVE DURING SCHOOL HOUR

Date & Time of Leaving	Reason	Signature of Parent/Guardian	Signature of Class Teacher	Signature of Principal



LEAVE DURING SCHOOL HOUR

Date & Time of Leaving	Reason	Signature of Parent/Guardian	Signature of Class Teacher	Signature of Principal



LEAVE DURING SCHOOL HOUR

Date & Time of Leaving	Reason	Signature of Parent/Guardian	Signature of Class Teacher	Signature of Principal



HOME WORK RECORD

Date	Home work not done in (Subject)	Signature of Subject Teacher	Signature of Parent/Guardian



HOME WORK RECORD

Date	Home work not done in (Subject)	Signature of Subject Teacher	Signature of Parent/Guardian



HOME WORK RECORD

Date	Home work not done in (Subject)	Signature of Subject Teacher	Signature of Parent/Guardian



IRREGULARITIES IN RESPECT OF BRINGING BOOKS & COPIES

Sl. No.	Date	Subject	Reason	Signature of Subj. Teacher	Signature of Parent/Guardian



IRREGULARITIES IN RESPECT OF BRINGING BOOKS & COPIES

Sl. No.	Date	Subject	Reason	Signature of Subj. Teacher	Signature of Parent/Guardian



RECORD OF ATTENDANCE 2022-23

Month	Working Days	No. of days present	No. of days absent	Signature of Class Teacher	Signature of Parent/Guardian
April					
May					
June					
July					
August					
September					
October					
November					
December					
January					
February					
March					
TOTAL					



NOTE TO PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



NOTE TO PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



NOTE TO PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



NOTE TO PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



FEEDBACK FROM PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



FEEDBACK FROM PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



FEEDBACK FROM PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



**TIME TABLE FOR THE ACADEMIC SESSION 2023-24
CLASS : PLAY GROUP, NURSERY & KG**

Period & Time Day ↓	1st Period (08:50 AM - 09:35 AM)	2nd Period (09:35 AM - 10:20 AM)	10:20 AM 10:35 AM	3rd Period (10:35 AM - 11:15 AM)	4th Period (11:15 AM - 11:50 AM)
Monday			T I F F I N B R E A K		
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					

N:B : 1st SATURDAY & 3rd SATURDAY WILL REMAIN CLOSED EVERY MONTH



**TIME TABLE FOR THE ACADEMIC SESSION 2023-24
CLASS : I-X**

Period & Time Day ↓	1st Period (08:50-09:30)	2nd Period (09:30-10:10)	SHORT BREAK (10:10 to 10:20)		3rd Period (10:20-11:00)	4th Period (11:00-11:40)	LUNCH BREAK (11:40 AM to 12:10 PM)		5th Period (12:10-12:50)	6th Period (12:50-01:30)	7th Period (01:30-02:00)	8th Period (02:00-02:30)
Monday												
Tuesday												
Wednesday												
Thursday												
Friday												
Saturday												

N:B : 1st SATURDAY & 3rd SATURDAY WILL REMAIN CLOSED EVERY MONTH